

_____, 2019

Daniel S. Cohen
Cohen Law Group
413 South Main Street,
Third Floor
Pittsburgh, PA 15215

RE: Engagement for Cable Franchise Renewal with Verizon

Dear Mr. Cohen:

This is to inform you that _____ has decided to engage the services of the Cohen Law Group (“CLG”) to assist in cable franchise renewal negotiations with Verizon Pennsylvania, Inc. This engagement is made pursuant to the Proposal to Perform Verizon Cable Franchise Renewal Services submitted to the Chester County Consortium (“Consortium”) dated February 12, 2019 (“Proposal”). The Proposal includes the scope of services for the projects as well as the cost of services on a flat fee basis.

As detailed in the Proposal, we understand that the amount of our fee depends on the population of our municipality and the number of municipalities that decide to participate. CLG will bill each municipality as follows: one-third upon engagement, one-third at the middle of the project, and one-third upon completion of the project. We further understand that out-of-pocket expenses on our behalf will also be invoiced and divided among all participating municipalities.

While we are engaging the Cohen Law Group individually and, upon conclusion of the project, our municipality will obtain its own individual franchise agreement, we understand that this project will be in conjunction with other participating municipalities of the Consortium. We look forward to working with your firm on this project.

Sincerely yours,

Name: _____

Title: _____

Date: _____