

**A G E N D A**

Borough Council Meeting  
January 16, 2019 @ 7:00 PM  
401 East Gay Street  
West Chester, PA 19380

**Borough Council Members:**

Diane C. LeBold, President	President, 2 <sup>nd</sup> Ward	Term Expires: 2019
Michael Galey, Esquire	Vice President, 3 <sup>rd</sup> Ward	Term Expires: 2021
William J. Scott, Esquire	Member, 1 <sup>st</sup> Ward	Term Expires: 2021
Michael Stefano	Member, 4 <sup>th</sup> Ward	Term Expires: 2019
Donald Braceland	Member, 5 <sup>th</sup> Ward	Term Expires: 2021
Bernie Flynn	Member, 6 <sup>th</sup> Ward	Term Expires: 2019
Denise Polk, Ph.D.	Member, 7 <sup>th</sup> Ward	Term Expires: 2021

**Mayor:** Dianne Herrin

**Borough Manager:** Michael A. Perrone, C.B.O.

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**Public Hearing:**

Adopt an ordinance of the Borough of West Chester, Chester County Pennsylvania, to adopt the Real Estate Tax

**Borough Council Meeting:**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by Borough Council and the Mayor
- 5) Discussion Agenda:
  - a) Select the winner of the Borough flag contest (*attachment*)
  - b) Approve Memorandum of Understanding for a new 5-year contract between the Borough of West Chester and the Brotherhood of West Chester Police
- 6) Consent Agenda: *Items a thru h*
  - a) Approve cost of Borough trash bags from \$2.50 to \$3.00
  - b) Approve lifting the moratorium on residential permit parking and begin accepting applications for permit parking (*issue briefing*)
  - c) Authorize the Solicitor to prepare an ordinance to relocate the “no parking here to corner” sign on the north side of West Marshall Street adjacent to Barclay Park, 65 feet from High Street (*attachment/issue briefing*)

- d) Approve setting a date of February 19<sup>th</sup> at 6:45 pm, for a Conditional Use Hearing for carriage house renovations at 315 North Matlack Street.
  - e) Approve \$600 request from PAC for the new banner project (*attachment*)
  - f) Approve Certificates of Appropriateness a) thru e) (*attachments*)
    - a. 2018-48: 327 S. Walnut St. – George Nebel  
Carriage House Renovation – Structural Reinforcement
    - b. 2018-49: 31 S. High St. – Michael Kennedy  
Replace Steps at Rear Property Entrance
    - c. 2018-50: 20 N. Darlington St. – Margaret Westbrook  
Install Shutters, Replace Trim, Cornice, Downspouts, Siding in Rear
    - d. 2018-51: 138 W. Market St. – Angela Clancy / Bellissima Hair Salon  
Replace Lettering on Existing Hanging Sign for New Salon
    - e. 2018-52: 142 W. Market St. – Brad & Melissa Markowitz  
Replace Existing Building Mounted Sign
  - g) Approve the request to shred Civil Service Commission documents, older than 5 years, in accordance with the Municipal Records Retention Act (*attachment*)
  - h) Approve the Resolution adopting the 2019 Fee Schedule (*attachment*)
- 7) Approve December 18<sup>th</sup> Worksession Meeting and December 19<sup>th</sup> Council Meeting Minutes
- 8) Other Business:

***Adjournment***

## How to Engage in Public Comment During a Borough Council or Committee Meeting

*Public Comment is heard at three different points during Borough Council meetings:*

- *BEFORE CONSIDERATION OF ITEMS ON THE AGENDA* - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- *BEFORE ACTION* on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- *AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED*. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

### *How to make a comment:*

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.

**UPCOMING MEETINGS**  
**February 2019**  
**401 East Gay Street**  
**West Chester, PA 19380**

<i>Day</i>	<i>Date</i>	<i>Commission/Committee/Board</i>	<i>Time</i>	<i>Location</i>
Wednesday	February 6	Tree Commission	6:00 pm	Room #240
Wednesday	February 6	Parks & Recreation Commission	6:30 pm	Room #232
Tuesday	February 12	<b>Council Committee Meetings:</b> Public Works Committee Parking Committee ACT Committee	5:30 pm 6:30 pm 7:30 pm	Council Chambers
Wednesday	February 13	<b>Council Committee Meetings:</b> Public Safety Committee Finance Committee Smart Growth Committee	5:30 pm 6:30 pm 7:30 pm	Council Chambers
Wednesday	February 13	Railroad Restoration Commission	7:00 pm	Room #232
Thursday	February 14	Sustainability Advisory Committee	6:30 pm	Room #232
Monday	February 18	Library Board	7:00 pm	415 N. Church St
Tuesday	February 19	<b>Conditional Use Hearing:</b> 315 North Matlack Street carriage house renovations	6:45 pm	Council Chambers
Tuesday	February 19	Borough Council Work Session	7:00 pm	Council Chambers
Tuesday	February 19	Planning Commission Worksession	6:30 pm	Room #232
Wednesday	February 20	Borough Council Meeting	7:00 pm	Council Chambers
Thursday	February 21	Historical Commission	7:00 pm	Room #232
Monday	February 25	Public Arts Commission	7:00 pm	Room #232
Tuesday	February 26	Planning Commission	6:30 pm	Room #232
Thursday	February 28	HARB	7:00 pm	Room #232

**Please note:** Meeting dates/times are subject to change.  
Please refer to the Borough website for the most updated meeting schedule